

SKILLS & SUBJECTS	BEGINNER	INTERMEDIATE	ADVANCED	EXPERT
Collaboration				
Contribute to group work				
Know and respect agreements				
Take initiative				
Give feedback				
Learn from feedback				
Stand up for yourself				
Helping others achieve their goals				
Contribution to the work climate				
Communication				
Actively listen to others				
Ask questions to support others				
How to use writing to share ideas with others				
How to read, evaluate and edit the work of others				
Critical Thinking (to problems & issues)				
Think of a good a question for the assignment				
Think of a good a question for the interview				
How to start and carry out a research in respond to questions				
The ability to collect, interpret and present information to others				
Reflection on own work/actions				
Effectiveness of own actions				
Insight in consequences of own actions				
Learning from the approach of others				
Reflecting on the quality of work				
Learning Strategies				
Set realistic goals				
Divide goals into sub-steps				
Create a schedule/plan				
Perform planning; set priorities				
Organizing tasks for assignment				
Self guided learning & ownership				
Define learning goals				
Ask for help				
Make choices in: priorities				
Make choices in: how to learn				
Make choices in: where to learn				
Make choices in: when to learn				
Make choices in: with whom to learn				
Adjusting choices				
Global collaboration & Cultural Perspectives				
Show empathy				
Conflict resolution				
Analyze social problems				
Clarify the problem				
Explore issues of national and global significance				
Understand how regions are similar and different				
Learn to work with peers in other places				
ICT skills:				
Understand how technologies are used in virtual collaboration				
Gain experience in working with computers				
Be aware of 'Netiquette' in digital communication				